

INFORMATION FOR PARENTS

(Unit Leaders: Fill in your Troop # and Campsite below, copy this page and give to parents)

WELCOME - Tomahawk Scout Reservation annually serves over 10,000 Webelos, Scouts, leaders and families. We welcome your Scout to one of the finest Scout Camps in the nation! During his week at camp, he will gain in his ability to live, work, play, and cooperate with others, while developing more self-confidence. Please see our website for more information, www.camptomahawk.org

CAMP MAIL – We encourage you to write to your Scout while he is in camp. It takes mail about 4 days to reach camp so plan accordingly. Mail arriving after your son leaves camp will be returned to sender if a return address is provided. Packages should only be sent with items of necessity left at home. All deliveries should be addressed as follows: (Be sure to write your son’s troop number and campsite name on the envelope.)

Name: _____
 Troop Number: _____, Campsite Name: _____
 Tomahawk Scout Reservation
 N1910 Scout Road
 Birchwood, WI 54817



EMERGENCY TELEPHONE SERVICE - Telephone service is available to the Tomahawk Administration Center only. **Please DO NOT** place calls to Scouts or leaders except in emergency situations. The camp telephone is (715) 354-3841. All calls should be person-to-person. Allow at least one to three hours for a return call as all campsites are 2-3 miles from the Administration Center and the person you are calling may be out of the central camp area on a hike or other activity.

MEDICAL CARE - A group of health officers serve as regular members of the camp staff. In case of serious accidents, illness or hospitalization, parents are contacted. Medical care given at the camp is without charge to the parents. **Treatment given outside the camp is at the parents’ expense or is filed with their health insurance provider.** (Please read the medication distribution policies in the manual)

RELIGIOUS SERVICES – Protestant and Catholic Chaplains serve the camp and provide Saturday or Sunday services. In addition, they provide counseling and program help throughout the week. An inter-faith service is conducted by other camp staff.

VISITORS - At the troop leadership’s discretion, parents and families may visit their Scout at camp. Please coordinate the day and time with the troop leadership so that the visit does not disrupt camp program. Sunday or Friday afternoon typically work well. Visitors choosing to join their troop for a meal must pay \$4.00 per guest meal. **Please note that camp standards prohibit pets in camp**— do not bring your pets.

RECOMMENDED EQUIPMENT

- | | | |
|---------------------------------|----------------------------------------|-------------------------|
| _____ 1 complete Scout uniform* | _____ Sleeping bag/blankets | _____ Scout Handbook |
| _____ Jacket/Sweatshirt | _____ Poncho or raincoat | _____ Mosquito netting |
| _____ Underwear | _____ Swimsuit | _____ Flashlight |
| _____ Socks (at least 3 pr.) | _____ Plate, bowl, cup | _____ Pencil & Notebook |
| _____ Shoes (2 pr.) | _____ Knife, fork, spoon | _____ Toilet articles |
| _____ Boots | _____ Handkerchief/Kleenex | _____ Towels |
| _____ Sleepwear | _____ Mosquito repellent (non-aerosol) | |
| _____ Jeans/Shorts | _____ T-shirts | _____ Spending Money |

OPTIONAL EQUIPMENT

- | | | |
|---------------------------|---------------------------|--------------------|
| _____ 2 extra pair shorts | _____ Extra Scout t-shirt | _____ Neckerchief |
| _____ Scout pack | _____ Scout cook kit | _____ Scout knife |
| _____ Scout compass | _____ Scout canteen | _____ Camera |
| _____ Watch | _____ Bible / Prayer Book | _____ Fishing gear |

*Note: Scout uniforms are highly recommended, however, no Scout is denied admittance to camp because he does not own a uniform.

Do Not Bring

- | | | |
|----------------------------|----------------------------------|------------------------------|
| • Firearms of any kind | • Boats (without prior approval) | • Archery Equipment |
| • Personal Water Craft | • Bikes | • Aerosol cans |
| • Alcohol or Illegal drugs | • Pets | • Cell phones or electronics |
| • Paintball guns | • ATV's | |
| • Fireworks | | |

CAMPING WITH WILDLIFE

ESSENTIAL INFORMATION FOR A SAFE WEEK AT CAMP

This section is intended to inform campers and guests of the Tomahawk Wildlife policies.

Tomahawk is home to many different animals native to the Midwest region. White-tailed deer, beaver, raccoon, porcupine, and black bear are commonly seen throughout the summer along with a host of others. They all make for an intimate part of the outdoor and camping experience and will no doubt be fond memories of your week at Tomahawk should you see them. However, they are all wild animals and for their protection and all those who attend Tomahawk this summer we require adherence to our wildlife policies. Along with this Camp Leader Manual and Camp Supplement you received a Tomahawk Black Bear Education Manual. It is mandatory that all troops, crews, visitors, and staff read and follow the information in this manual. It provides information on camp site precautions when camping with wildlife, how to act in an encounter with wildlife, and ways to ensure you have a safe week at camp.

The training in the Black Bear Manual is mandatory, groups will not be allowed past check-in until we have received a signed copy stating that you have completed the training.

Tomahawk Bear Policy Violation Consequences*

Violation	1st Consequence	2nd Consequence
Baiting	Those involved will be required to leave camp-NO REFUND	
Litter in campsite or improper disposal of food or smellables	Troop will be put on alert and required to clean up site and perform a service project	Troop will be asked to leave with no refund and lose campsite for following year
Improper food or smellables storage	Participants involved must correct action and perform a service project	Participants involved will be asked to leave camp with no refund
Food in tent	Participants involved must correct action and perform a service project	Participants involved will be asked to leave camp with no refunds
Harassment of bear(s) or any other violation	Discipline will be at the discretion of Camp Director	Discipline will be at the discretion of Reservation Director

* Consequences are for the safety of all campers.

Bear Policy Statement of Understanding

The Bear Policy Statement of Understanding must be signed and turned in during check-in at Tomahawk. It can be found in the Bear Policy Manual or as a loose sheet in the Leaders' Packet.

CAMPING WITH WILDLIFE (cont.)

WOOD TICKS & DEER TICKS

Problems associated with various ticks have been widely reported throughout much of the country including the area surrounding Tomahawk Scout Reservation in Wisconsin. With proper planning and education, tick problems can be minimized. To assist troops with educating campers, the staff at Tomahawk has prepared the following plan:

1. All campers should wear a good quality insect repellent when they are in the woods. The most effective repellents contain at least 30% Deet (or Permethrin).
2. Aerosol containers are prohibited in camp. Please advise Scouts to invest in insect repellent in a pump spray or squeeze bottle.
3. Review tick information that is available in your camp program room. Share this information with the Scouts and leaders in your troop.
4. Make "tick checks" part of the daily routine at camp. Scouts should be reminded every day to check for ticks. Having a buddy such as a tent mate assist is a good idea. Regular showers will also help with early detection.
5. Provide the parent tick information sheet to every Scout leader to give to parents upon your troop's return home. This is available in your program room and will be distributed at the Thursday afternoon roundtable.
6. See your camp health officer or camp director if you have additional questions.

LYME DISEASE

Lyme disease is an infectious disease that can cause a wide variety of signs and symptoms. It is the result of an infection with a bacterium called Borrelia burgdorferi, which is transmitted to humans by the bite of infected ticks.

The symptoms of Lyme disease can vary a great deal from one case to the next.

In general, early signs and symptoms appear 3 to 32 days after a tick bite and include fever, fatigue, headache, aching joints, nausea, and often a characteristic skin rash. This rash, which occurs in about 70% of people with Lyme disease, tends to be roughly circular in shape, and is usually found at the site of the tick bite, although multiple rashes may often occur at other sites. In time, as the rash lesion gets larger, the center becomes clear (not red-dened). The early symptoms may disappear on their own over a period of several weeks.

If Lyme disease is not treated when the early symptoms are present, many persons will develop late symptoms of the disease. These may occur weeks to even years after the initial exposure and can involve the joints, nervous system and heart.

Severe headache, stiff neck, weakness and/or pain in extremities, and facial paralysis (Bell's palsy) can result if the nervous system is affected.

If Lyme disease affects the heart, conduction disturbances in the heart can result, which may produce fainting spells or an abnormally slow heart rate.

Arthritis of the large joints is a common problem in the later stage of Lyme disease. The arthritis may be intermittent and in some persons may move from joint to joint.

Remember that an individual with Lyme disease will likely have only a few of the above symptoms, and that the early and later stages of the illness may overlap.

MOSQUITOES

Problems associated with mosquitoes are not widely reported throughout the Midwest region including the area surrounding Tomahawk Scout Reservation in Wisconsin but they do exist. In 2001 the first case of West Nile virus was found in infected birds in the United States. Very few mosquitoes carry the virus and there have only been 12 cases of West Nile found in humans in Wisconsin. Most people infected with the West Nile virus **DO NOT** become ill.

Wearing insect repellent, long pants and long sleeve shirts, and using mosquito netting at night will greatly decrease your chances of getting mosquito bites at camp.

If a tick or mosquito related illness develops after camp, please report this information to Northern Star Council / BSA at 651-254-9133.

MEDICATIONS IN CAMP

MEDICATIONS AND WISCONSIN STATE LAW

In accordance with Wisconsin state law, it is mandated that the Tomahawk Health Services staff collect, monitor and distribute non-life threatening prescription medications for any camper under the age of 18 years of age who is not at camp with a parent or legal guardian. An exception can be made for units who have a leader who holds any one of the following certifications:

- a. A physician.
- b. A registered nurse.
- c. A physician assistant.
- d. A practical nurse.
- e. A national athletic trainers association certified trainer.
- f. An emergency medical technician or a paramedic.
- g. A person currently certified as completing the American Red Cross Emergency Response Course.
- h. A person currently certified as completing the American Red Cross Responding to Emergencies Course or equivalent.

*Please Read
Carefully*

***A unit leader holding one of the above certifications can distribute medications to the Scouts in their unit. The unit leader must provide a current copy of their certification during their unit's medical check-in. ***

The following is the procedure for medication distribution in camp.

Pre-camp:

Before camp starts, parents should turn in a list of all the campers' medications to the troop health chair. This list should include the name of the medication, the dose and the frequency of the medication. The parents should make sure that this list is the same as the medications listed on the health form.

Sending Medications to Camp

Medications must be in their original container with the camper's name, the name of the medication, dose, frequency and the physician's name. Please send a supply for 8 days, not the whole bottle. The dose and frequency on the bottle will be followed, so please ensure that all bottles convey the correct information.

Medications at Camp

Upon health re-checks, each Scout will have a brief conversation with the camp health officer to ensure that there are no recent changes in the camper's condition. At this time, the medication for each Scout will be collected and sorted by campsite and troop number, along with the paperwork information given to the troop health chair.

Each day the Scout, along with an adult leader, will be expected to report to the camp health office to receive medications. Medication distribution times will be one half hour after each meal and from 9:00pm-9:30pm each evening. If additional times are necessary due to the prescription on the bottle, those times will be arranged.

****Note** A Scout is trustworthy and obedient. It is the responsibility of the Scout and the adult leaders to ensure that each Scout comes to the health lodge to receive their medication.**

Returning Medications

On Saturday, after the last morning medication is given, each adult leader will sign out the medications for the troop. It will be the troop's responsibility to return each individual container to each Scout.



Parents

Any time a parent is in camp, they may take control of dispensing their Scout's medications. If a parent leaves or will be absent for a dose or doses, the medications must be turned in to the camp health office to be dispensed.

TRADING POST & QUARTERMASTER

TRADING POST:

Tomahawk Trading Post provides Scouts and leaders with souvenirs, camp merit badge supplies, refreshments, and craft materials. Items available at the Trading Post include:

<u>CRAFT ITEMS</u> (approx. cost)	<u>REFRESHMENTS</u>	<u>BOOKS</u>
Wood Carving blocks - \$1.50 Wood Carving slides - \$2.50 Plastic Lace for Lanyards - \$.05 Swivel clips - \$.25 Leather Rounds - \$1.25 Stool Kits - \$7.50 Basket Kits - \$5.75 Arrow shafts - \$1.50 Handbook cover kit - \$17.50 Grip Kit - \$7.00 Knife pouch kit - \$6.00	Candy & Snacks Ice Cream Pop	Scout Handbooks Merit Badge Pamphlets Scoutmaster Handbooks
	<u>SOUVENIRS</u>	<u>MISCELLANEOUS</u>
	Camp Hats (\$10-12) Camp Shirts (\$10-25) Camp Patches (\$1-5) Camp Mugs (\$5-15) Camp Sweatshirts (\$20-30) Camp Vests & Jackets (\$20-40)	Flashlight Batteries Postcards Stamps Knives Horse Ride Tickets - \$6.00
	<u>AWARDS</u>	<u>QUARTERMASTER</u>
Tomahawk trading posts accept MasterCard and Visa Credit Cards.  	Badges of Rank TSR Segments Camp Merit Badges	Shovels Axes Hand Saws Cook Kits Chef Kits Wash buckets

FOOD ITEMS: The Trading Posts stock a small selection of groceries such as popcorn, cooking oil, aluminum foil and paper towels.

CREDIT POLICY: Unit leaders are allowed to charge program materials, recognition items, horse tickets, high adventure fees, and food to their troop account through Friday at 5:00 p.m. in the camp trading post. All charges will be settled at checkout on Saturday morning.

Trading Post Hours

Hours are subject to change.

Official Hours will be posted at each Trading Post and also on bulletin boards in campsites.

Quartermaster: Quartermaster Items (tools, cooking gear, outpost, equipment for conservation or service projects, replacements for damaged equipment, etc.) are available from the Quartermaster service located near the Trading Post in Sioux. Quartermaster will generally be available after all meals or check with the Trading Post operator. Tools in Chippewa and White Pine can be checked out in the Scoutcraft areas.

LEAVE NO TRACE

Tomahawk Scout Reservation has been used and enjoyed by Scouts for 57 years. This year, over 10,000 Scouts, Webelos, and leaders will pass through the camp gates. This amount of traffic can have a negative impact on the soil, forest, and wildlife. As caretakers of this property, we ask that you be aware of your impact on the land so future generations can enjoy our camp.

Upon arrival at your campsite, hike the entire site before setting up camp. Select patrol sites that have not been used the previous week. Your camp commissioner may have closed a patrol site for conservation. Please do not camp in patrol sites closed for conservation. You will be asked to remove tents and tarps in order to preserve that area.

Your Scouts and patrols can select from many service projects related to your campsite. You must have the approval of camp leadership before starting. **Refer to page 23 for more information regarding service projects.**

Leave No Trace Awareness Workshop: Contact your camp's ecology director regarding Leave No Trace trainings. Staff will lead a "Leave No Trace Awareness Workshop" for adult leaders and Scouts. This workshop focuses on teaching the principles of Leave No Trace.

Campfires: Conserve firewood by using small fires or troop-supplied gas stoves under adult supervision. Large campfires are a waste of resources and a camping practice that creates relationship problems when Scouts repeat the practice in state and national parks. Never leave a fire unattended.

Litter: Please dispose of all litter in the proper manner. Tomahawk will recycle aluminum cans, glass, plastic, cardboard and must pay for garbage removal. It is everybody's job to keep Tomahawk litter-free.

Campsite Improvements: Any permanent improvement to your campsite must be approved by the Tomahawk Scout Reservation Director or Camp Ranger. No permanent benches, platforms, docks or other structures may be built without advance approval. Please keep Tomahawk rustic!

Please take the time to review the principles of Leave No Trace camping or pursue the Leave No Trace Award for you and your Scouts.



CAMP STANDARDS

A good camper always maintains high standards of personal conduct, safety, courtesy and conservation. Our campers must observe the following minimum camping standards.

FOR SAFETY:

1. Follow the Buddy System.
2. BSA Policy requires two-deep leadership for all Scout outings and campouts.
3. Aquatic activities (swimming, canoeing, boating) are conducted under adult supervision and following minimum standards of the Boy Scouts of America.
4. Determine the location of natural hazards; stay away from the edge of bluffs, lakes, and ponds.
5. Do not use liquid fuel to start fires (gas, kerosene, charcoal lighter). Gas lanterns may be used under adult supervision; gas must be locked in storage under adult control. For safety, gas or propane stoves may not be used in buildings or tents.
6. Drink from an approved water supply; do not drink from springs or lakes as they may be contaminated.
7. **ALL CAMPERS MUST FOLLOW THE TSR BEAR AND WILDLIFE POLICY.**
8. **Personal BB guns, rifles, and archery equipment are not allowed.**
9. National Standards prohibit flames in tents at any time. All tents, personal and provided, must be marked “**NO FLAMES IN TENTS**” on the tent or by a sign physically attached to the tent. This policy includes screen tents.
10. **Never leave a fire unattended;** always put a fire out with water before leaving the area or going to bed.
11. Do not apply insect repellent near campfires. Many brands contain alcohol and other ingredients that are flammable. **Aerosol containers are prohibited in camp** because of additional danger of use near fires.
12. No passengers are allowed to be transported in the cargo section of pickups and trucks.
13. Never play games using a knife.
14. **No bikes allowed in camp.**
15. **No pets (cats or dogs) allowed in camp at any time.**

FOR COURTESY:

1. Always leave a supply of firewood for the next camper.
2. Leave the campsite clean. Police grounds for any trash.
3. Check in when arriving and check out when departing with your commissioner. (An inspection of the campsite will be made prior to approving your departure.)
4. All buildings are smoke-free. Smokers, please smoke outside in a safe manner, in a designated area away from Scouts and field strip cigarette/cigar butts before disposing of them.
5. Keep the toilets and showers clean.

FOR CONSERVATION:

1. Vehicles restricted to authorized parking areas and roads.
2. Do not cut down any trees. Charges of a minimum of \$4.00 per foot and a maximum of the actual value of the tree will be charged for cutting down timber. For scarring trees with a knife or axe, the camper will be charged a minimum of \$10.00.
3. Conduct conservation projects that have the approval of the camp ranger or Ecology staff.

PERSONAL CONDUCT:

1. Be a good neighbor. Do not create a disturbance or cause other campers to have a bad camping experience.
2. Respect the private property of the neighbors surrounding the camp.
3. Respect the staff living areas and maintenance area. Enter the area only on official business.
4. Take good care of camp facilities and equipment. (Units or individual campers will be charged for defaced property and loss or damage to equipment.)
5. **NO ALCOHOLIC BEVERAGES MAY BE BROUGHT INTO CAMP.**

NORTHERN STAR COUNCIL'S CAMPER SAFETY POLICY

Preamble

As Scouting volunteers and staff, we know that the Scout Oath and Law should be the only rules we need to live by, but the Northern Star Council operates in the environment around us. With increased incidents negatively impacting child safety in today's world, we need to be vigilant in our efforts to maintain a safe camping environment for all Scouts.

Action items that must be followed are:

1. Upon check-in, all camp units must provide a troop roster listing all Scouts and adults. This roster needs to be checked against the troop submitted copy and the unit charter for all Northern Star Council units.
2. All Scouts, Scouters and visitors in camp **MUST** wear a wristband. These wristbands will be issued at check-in. This is a way for the staff, and everyone who attends camp, to easily identify individuals that have not checked in or do not belong on camp property. **This is a National Standard and must be followed by everyone.**
3. All vehicles must be registered using the **Vehicles in Camp** sheet.
4. Each unit will be allotted one assigned vehicle slot in the leader parking lot. All cars parked in the leader lot must display a **Leader Pass** and park in their assigned parking space. All other cars are restricted to the long-term parking areas.
5. All visitors are required to check in and out at the Welcome Center or Central Services.
6. Camp staff under the guidance of their Camp Director will monitor camp for unauthorized persons. Any questions or concerns regarding unauthorized persons should be referred to the Camp Director. Those persons found not to be official guests of Tomahawk Scout Reservation will be asked to leave and escorted off the premises. Any problems or safety concerns regarding unauthorized persons will be referred to the Reservation Director or his designee.
7. Upon departure from camp, all campers will leave with their unit leadership, parent, guardian or an individual approved by the legal parent or guardian. When a Scout leaves Tomahawk with someone other than the unit leadership, the unit leadership needs to be aware of this action. This process is intended to maintain the accountability for all Scouts and provide for their safety.
8. Leaders are reminded to be aware of problems related to unauthorized release to non-custodial parents.
9. Inclement Weather Policy—Units will be notified of threatening weather conditions and advised to move to designated storm shelters if necessary. An emergency drill will be conducted weekly. Please refer to page 44 to see the procedures to follow for all emergencies.
10. Leaders and Scouts are **NOT** permitted to use bicycles at camp. Staff are allowed to use personal bicycles with permission of the Camp Director and may lose that privilege, if used in an unsafe manner.

SCOUT DISCIPLINE POLICY

It is expected that all Scouts camping at Tomahawk Scout Reservation will live up to the principles and values of the Scout Oath and Law.

So that unit leadership and their Scouts may more clearly understand their rights, and what course of action will be taken if their rights are violated, the following information should be shared before arriving at camp.

1. The Scout Oath and Law are the only rules in camp. The unit leadership is responsible for enforcing these rules and disciplining those Scouts that break them.
2. In the case of inter-troop conflicts or problems, the unit leadership of the individual Scouts involved is responsible for disciplining each of the individual Scouts.
3. The camp administration (beginning with the Camp Director of any camp involved) is available and prepared to assist in establishing communication in the event of inter-troop problems.
4. If the camp administration believes further disciplinary action is required of the unit leadership, they will request it. If it is not forthcoming, the chartered partner and District Executive will be contacted.
5. The camp administration encourages unit leadership to send any Scout home immediately who steals, vandalizes or intentionally places another Scout in danger of harm. The administration reserves the right to take that action themselves if necessary, including sending the entire troop home within 24 hours, if necessary.
6. Hazing, "midnight raids", tent-ditching, or other such activities are not allowed at any time at Tomahawk Scout Reservation. Such activities place Scouts at risk of injury and may cause bigger problems to occur as a result of seemingly small rituals getting out of control.
7. A curfew of 10:00 p.m. will be strictly enforced for all Scouts. Scouts are required to be in their campsite by 10:00 p.m. Any Scout who must leave a campsite after 10:00 p.m. must be accompanied by an adult unit leader or camp staff member. Always maintain two-deep leadership (no one-on-one contact between Scouts and adults). Refer to #8 for exceptions.
8. Scouts may attend a scheduled camp activity past 10 p.m. if they have their leader's permission and they use the buddy system. Activities could include night hikes, star party, and outpost activities under camp staff leadership.

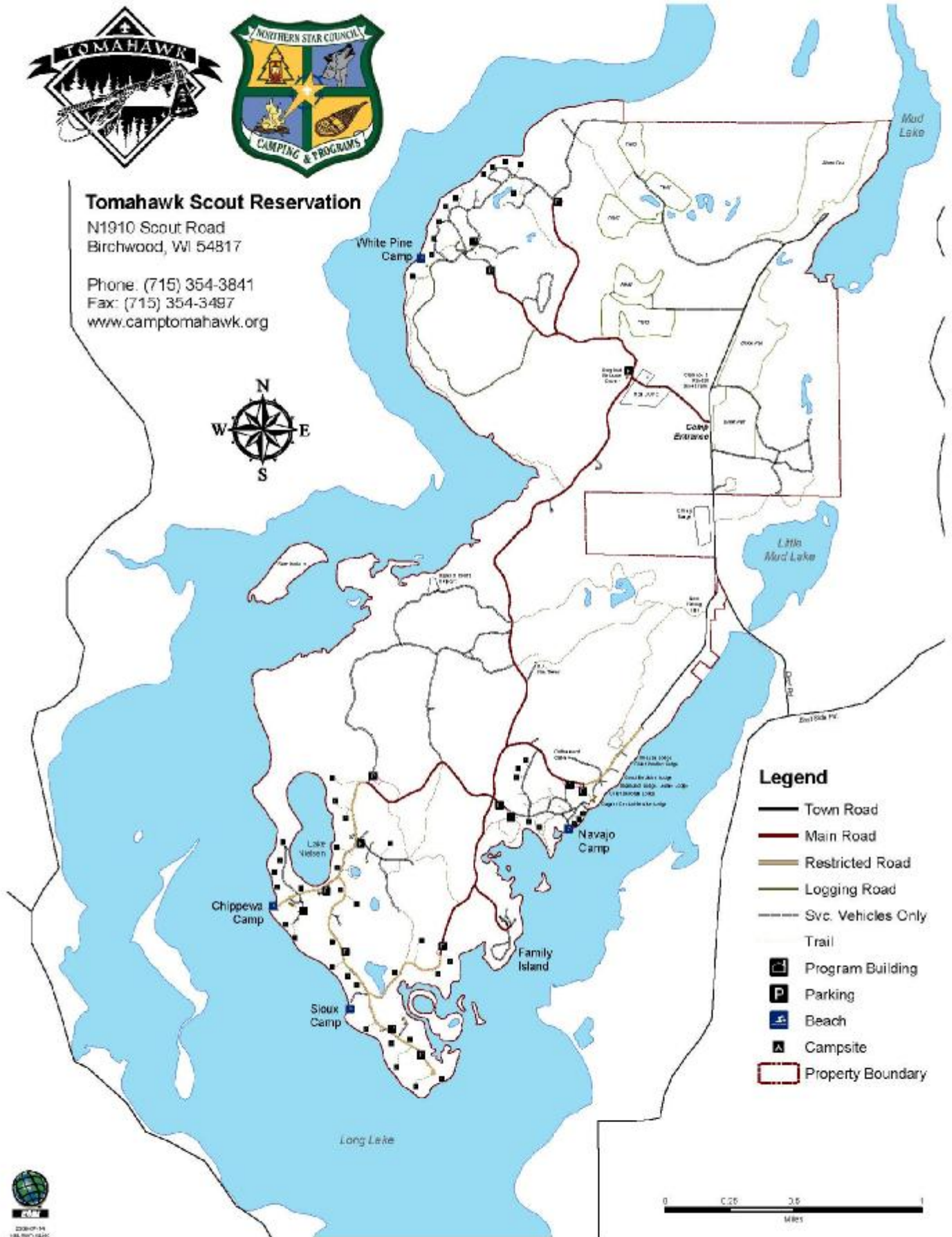
**Our Scout Camp will be a safe haven for
the ideals of the Scout Oath and Law.**



Tomahawk Scout Reservation

N1910 Scout Road
 Birchwood, WI 54817

Phone: (715) 354-3841
 Fax: (715) 354-3497
www.camptomahawk.org

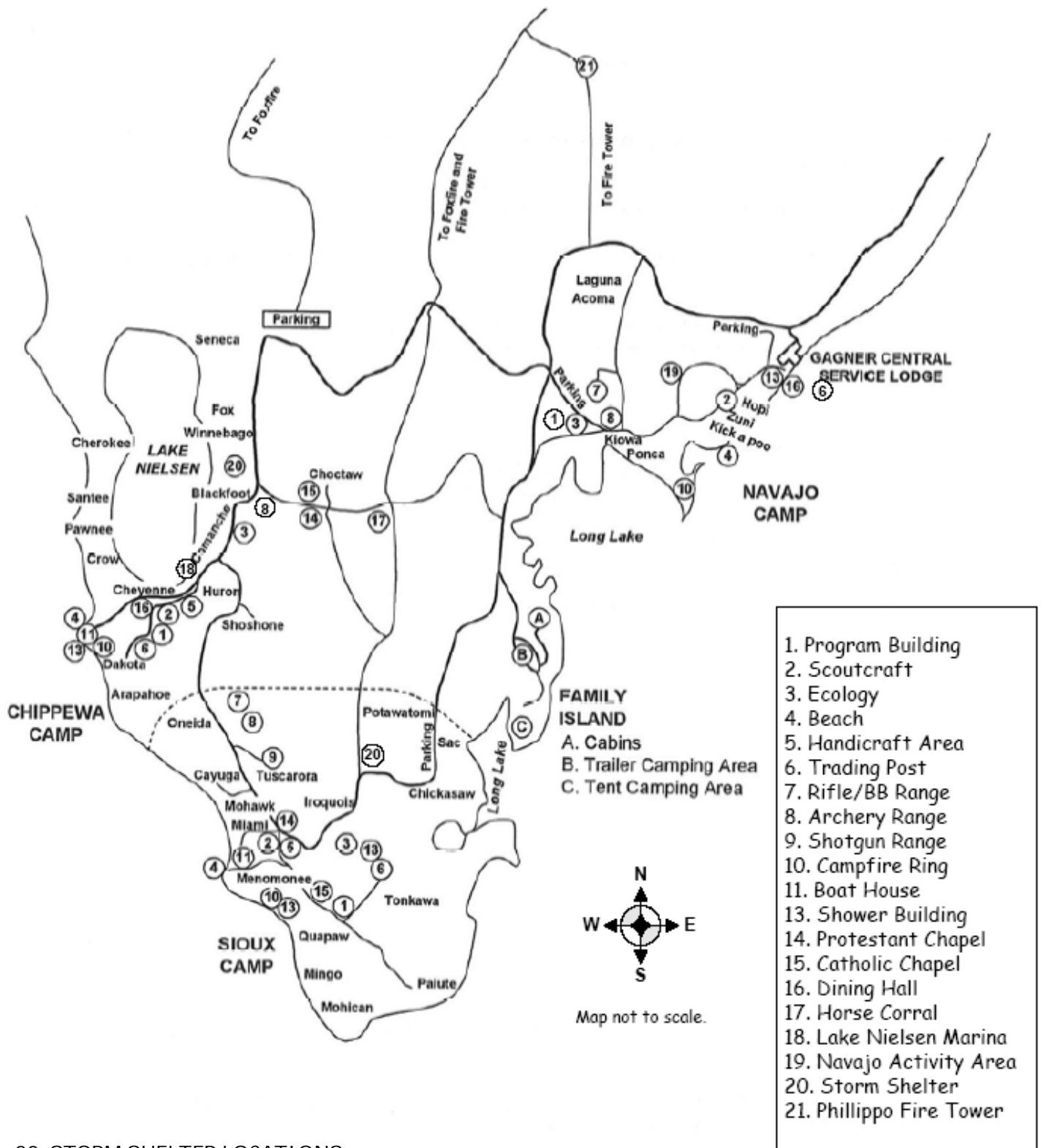


Legend

- Town Road
- Main Road
- Restricted Road
- Logging Road
- Svc. Vehicles Only
- Trail
- Program Building
- Parking
- Beach
- Campsite
- Property Boundary



CHIPPEWA, SIOUX AND NAVAJO CAMPS



20. STORM SHELTER LOCATIONS:

Chippewa - North of Blackfoot campsite; Boat House

Sioux - Boat House; Shower Building

Navajo - Ecology Building; Central Services Building