

TROOP 16

ADULT SCOUT STAFF & ADULT CHAPERONE CODE OF CONDUCT

All adults in Troop 16 are responsible for living up to the Scout Oath, Law, Motto and Slogan. The following Adult Code of Conduct has been adopted by the Troop Committee. It must be signed on an annual basis, **at the beginning of each scouting year (February/March)**, by each adult leader who will serve as an acting scoutmaster or scout staff member and by each parent/guardian who will serve as an adult chaperone during the course of the program year. Any situation that is not explicitly covered by the code will be decided by the Troop Committee.

- 1 Any adult serving as scoutmaster or as a scout staff member (leader) will complete Basic Leader Training, Youth Protection, Level Specific, and any other training courses as recommended by the Troop Committee.
- 2 Any adult serving as an adult chaperone will attend an orientation session, led by scoutmaster and/or the scout staff. Adult chaperones are under the authority of the acting scoutmaster and adult scout staff.
- 3 Scout staff and adult chaperones will personally abide by the **amended Troop 16 Boy Scout Code of Conduct** during all scout meetings and events:
 4. The adult will abide by the following Troop 16 cell phone policy. This policy is designed to provide for the safety of the scouts and adults, and to allow scouts appropriate access to their parents/guardians. The policy intends to discourage scouts from using cell phones to play games, contact friends, etc. during scout events.
 - a. During scout events, parents/guardians will be provided with an emergency contact number (acting scoutmaster cell phone number, land line number or other designated number) to be used only in cases of emergency.
 - b. If willing, the adult scout staff member or adult chaperone will carry his or her cell phone during scout events, to be used in the case of emergency to contact authorities or parents/guardians. The acting scoutmaster will verify that a minimum of two adult staff members or chaperones have cell phones during any given event.
 - c. If a boy scout wishes to phone his parent/guardian, the adult staff member or adult chaperone will **check with the acting scoutmaster or available adult scout staff member**, and then may use his or her cell phone to place the call for the scout, and then will allow the scout to speak freely.
 - 4 The adult scout staff members and adult chaperones are responsible for monitoring the behavior of boy scouts and interceding when necessary. Adult scout staff and chaperones are encouraged to enforce the Boy Scout Code of Conduct with positive instruction and conversation. Reprimands, warnings and time-outs are appropriate negative consequences for adult staff members and chaperones to use. All disciplinary actions should be reported to the acting scoutmaster. The acting scoutmaster holds the responsibility of communicating with the parent/guardian of a boy scout who violates the Code of Conduct.
 - 5 The acting scoutmaster holds final authority at any given scout event, and will determine if a boy scout or an adult staff member or adult chaperone needs to be removed from the event. The acting scoutmaster will seek advice from adult scout staff members and adult chaperones.
 - 6 A parent who attends a scout event is not responsible for administering discipline to the scouts. A parent who is present in a dangerous situation may intervene, but is otherwise charged to defer to the adult chaperones and adult scout staff members who are present.
 - 7 The Troop Committee will review any incident as requested by a boy scout, a parent/guardian or adult scout staff member or chaperone.

- 1) The adult will set a good example by keeping himself or herself clean and neatly dressed, and caring for his or her uniform.
- 2) The adult will personally complete permission slips and provide payment in a timely fashion so that transportation arrangements can be made in an efficient manner.
- 3) The adult will take care of all troop or patrol gear issued to him or her, of personal property, and of property belonging to others. The adult will put his or her name on all personal gear. The adult will be responsible for any negligent damage that he or she may cause. Theft or vandalism will not be tolerated.
- 4) The adult will bring appropriate and approved gear to scout meetings and events. The following items are inappropriate or banned:
 - a. Any printed or recorded material that is considered rated "R"
 - b. Knives other than pocket knives as described in the Boy Scout Handbook (exception: an adult may bring a larger knife for food preparation or for filleting fish)
 - c. Fireworks or explosives of any kind
 - d. Toy weapons such as super soakers, air soft guns, darts/dart guns, etc.
 - e. Electronic devices such as radios, music devices, games, etc.
 - f. **Cell phones and walkie talkies are approved devices for adults (see the Cell Phone Policy)**
- 5) The adult will abide by the law and will not purchase, possess or consume illegal drugs, and will not possess or consume alcoholic beverages at scout events. The adult will abide by the BSA smoking policy, and will not smoke in the presence of boy scouts.
- 6) The adult will use clean and kind language. Profanity, put-downs and verbal taunting will not be tolerated.
- 7) The adult will behave in a safe manner. Unsafe behaviors will not be tolerated and include: improper use of knives or axes, improper use of sharp sticks, rope or other equipment, playing with fire.
- 8) The adult will follow the BSA policy of 3-deep leadership. At no time will one adult be alone with one boy.
- 9) The adult will follow the BSA policy of NEVER grabbing or inappropriately touching an adult or boy scout. The ONLY exception is in response to a dangerous or violent situation. Adults will follow the guidelines of the BSA Youth Protection policy (and these guidelines will be applied to adults as they interact with their own children).
- 10) The adult will respect authority, and will comply with instructions given by the acting scoutmaster and adult staff, unless the adult deems the instructions to endanger himself, herself or another person. In that case, the adult will seek help from another adult staff member.
- 11) The adult who has a problem with a boy scout will report the problem to the acting scoutmaster. An adult who has a problem with another adult will report the problem to the acting scoutmaster and to at least one other adult staff member.

Revised 0315

HELPFUL DEFINITIONS

Acting Scoutmaster = The person listed on the Troop 16 charter as Scoutmaster, or whoever is designated by the official scoutmaster as "Acting Scoutmaster" for a given event. The acting scoutmaster guides the other adult staff and the senior and assistant senior patrol leaders, encouraging overall use of the patrol method. The acting scoutmaster holds final authority on all decisions during the event (such as schedule changes or cancellations, scout assignments, discipline)

Adult Staff Member = Assistant Scoutmasters, Junior Assistant Scoutmasters who are age 18 or older, Troop Committee members and other adults with designated leadership positions in the troop. The adult staff members work to encourage, guide, teach and serve as role models for the boy scouts, and work to support the acting scoutmaster.

Adult Chaperone = Parent, guardian or other adult who attends a troop event in a supervisory role, that is, not to accompany his or her son, but to teach, coach, serve as a role model and help out for the good of the troop. Adults who attend troop events will be asked to indicate if they are attending as "chaperones" or as "parents."

Parent/Guardian = An adult who may attend a scout event in order to assist his or her child due to special needs or

circumstances; or an adult who visits or shares a brief stay during a scout event (for example, sleeps one night at Long Lake)

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My signature below indicates that I agree to follow the Troop 16 Adult Scout Staff & Adult Chaperone Code of Conduct.

Scout Staff or Adult Chaperone Signature Print name Date